

INVITATION

to tender and the proof of qualification for small-scale contract

Title of the public contract: *Provision of Beech KingAir 300 Series Maintenance Update for the ANS CR Maintenance Technicians*

Contracting authority identification:

Air Navigation Services of the Czech Republic
Registered address: Navigační 787, 252 61 Jeneč
Customer's identification number: 49710371
Customer's tax identification number: CZ69900474
General web address of the contracting entity: www.rlp.cz
Contact person: Mr. Tomáš Blažek, Maintenance Manager
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Contents:

1. Information about the type of public contract
2. Title of the public contract
3. Information about the subject of the public contract
4. Period for submitting tenders
5. Place for submitting tenders
6. Tenderer's qualification
7. Method of compiling the price offer
8. Offer
9. Trade items
10. Method of evaluation of Offers
11. Contracting authority's rights

1. Information about the type of public contract

The small-scale contract in question is an order for services.

2. Title of the public contract

Provision of Beech KingAir 300 Series Maintenance Update for the ANS CR Maintenance Technicians.

3. Information about the subject of the public contract

The subject of performance of this public contract is execution of theoretical and practical training for aircraft maintenance techniques on aircraft type Beech 300 King Air Series (P&WC PT6) in a training organization approved according to Annex IV Part-147 of COMMISSION REGULATION (EU) No. 1321/2014 of 26 November 2014 on the continuing airworthiness of aircraft and aeronautical products, parts and appliances, and on the approval of organisations and personnel involved in these tasks (hereinafter referred to as "EU Regulation No.:1321/2014") as follows:

- a) Beech KingAir 300 Series Maintenance Update for two ANS CR Maintenance Technicians in the period of June – December 2022.

Detailed specification:

The Recurrent training programs shall be aligned with EASA requirements.

4. Period for submitting tenders

The Tenderer shall deliver its offer to **10th of May 2022 to 09:00 a.m.** at the latest.

5. Place for submitting tenders

- 5.1 The applicant shall deliver its tender either in person to the contracting authority post room at IATCC Praha, Navigační 787, Jeneč – room number 1.201 (on work days during office hours 8:00 – 14:00) or by post to the following address: Air Navigation Services of the Czech Republic, Navigační 787, 252 61 Jeneč, for the attention of Mr. Tomas Blazek or by e-mail to following e-mail address: blazekt@ans.cz
- 5.2 In the case of written submissions, the offer shall be submitted in a sealed envelope marked "**Provision of Beech KingAir 300 Series Maintenance Update for the ANS CR Maintenance Technicians - DO NOT OPEN**".
- 5.3 In case of sending tenders by post, the date of receipt of the offer shall be the date of delivery to the contracting authority's registered office.

6. Tenderer's qualification

Qualification requirements are met by a Tenderer who has a document certifying professional qualifications of the supplier or persons responsible for providing the services.

Proof of the qualification requirements:

- by submitting a solemn declaration signed by a person authorized to act on behalf of the tenderer from which it will be obvious, that the applicant has in the team at least one person with professional with professional qualifications for training corresponding to the subject of the public contract
- by submitting a solemn declaration signed by a person authorized to act on behalf of the tenderer from which it will be obvious, that the applicant will be provided the Beech KingAir 300 Series Maintenance Update in accordance with the approval from EASA requirements
- by submitting a maintenance training organization approval to provide training in accordance with Annex IV (Part-147) of Regulation (EU) No 1321/2014.

7. Method of compiling the price offer

Offer price (in USD without VAT), which is used for the purpose of comparing tenders and their evaluation, shall be stated in the Offer as the highest permissible (maximum) amounts for the performance of the public contract, in USD, excluding VAT and including all charges and all other expenses relating to the performance of the public contract.

The offer price is for Provision of Beech KingAir 300 Series Maintenance Update for the ANS CR Maintenance Technicians as specified in this Invitation.

The contracting entity required to fill Price for training, Price of the item and Offer price as a simple of Prices of the item. The tenderer is obliged to fulfill all blue boxes:

Item	Number of hours	Price of the item in USD (VAT excluded)
Beech KingAir 300 Series Maintenance Update		
Total offer price in USD for 2 technicians (VAT excluded)		

8. Offer

With regards to content the offer shall be submitted with the following structure:

- A cover page signed by the Tenderer's authorized person;
- The Tenderer's identification and contact details (the Tenderer's business name/surname, the Tenderer's registered address, the Tenderer's complete mailing address, the name of the worker authorized to negotiate regarding this public contract, identification number, tax identification number, telephone, fax, e-mail);
- The documents proving that the qualifications are met;

- The lists or solemn declarations according to Chapter 6 of this Invitation The offer price excluding VAT according to Chapter 7 of this Invitation;
- Detailed training syllabus for each training course including exact date of the particular course realization.

Requirements for the structure of the offer according to this chapter are recommendatory.

9. Trade items

- 9.1 The agreed prices for Provision of Beech KingAir 300 Series Maintenance Update for the ANS CR Maintenance Technicians are agreed as fixed prices.
- 9.2 If part of the public contract is to be performed as a subcontract (through a third party), the customer requests that the specific part of the public contract that is to be carried out by third parties be stated in the tender, as well as who these parties will be. A change of subcontractor during the performance of the public contract shall only be possible with prior written approval from the contracting authority.
- 9.3 The provider shall be responsible and liable for any damage caused to the property or health incurred by the Client or Third Parties resulting from its activity or in connection herewith, and the provider declares hereby that it has taken the insurance policy covering the above mentioned insurance claims.

10. Method of evaluation of Offers

The evaluation of the offers will be done in conformity with the criterion of the lowest tender price.

Offer price – 100%

Offer price is price in USD without VAT specified in Chapter 7 hereto.

As the best offer qualified for acceptance shall be deemed by the contracting entity the offer with the lowest tender price. The offers shall be scaled from the offer with the lowest offer price to the offer with the highest offer price, and the final order of the offers shall be determined.

11. Contracting authority's rights

- 11.1. If there is a change to the details given in the offer before the conclusion of the contracts with the chosen Tenderer, the Tenderer shall immediately notify the contracting authority of this change in writing.
- 11.2. Any questions about the tender conditions has to be delivered to the contracting authority no later than 3 working days before the deadline for submission of tenders.
- 11.3. The contracting authority reserves the right to verify the information contained in the Tenderer's offer with third parties.
- 11.4. The contracting authority reserves the right to cancel this small-scale public contract

at any time before signing the contract without giving any reason.

In Jeneč, on 27th of April 2022