



INVITATION

to tender and the proof of qualification for small-scale contract

Title of the public contract: *Provision of Recurrent Training in Multipilot Operations for
Beechcraft Super King Air 350 Model B300 in the year 2022*

Contracting authority identification:

Air Navigation Services of the Czech Republic
Registered address: Navigační 787, 252 61 Jeneč
Customer's identification number: 49710371
Customer's tax identification number: CZ69900474
General web address of the contracting authority: www.rlp.cz
Contact person: Stanislav Vohanka, Crew Training Manager
E-mail: vohanka@ans.cz
Telephone: +420 724 333 147

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1. Information about the type of public contract

The small-scale contract in question is an order for services.

The public procurement procedure has been started on the day when this invitation was made public.

2. Information about the subject of the public contract

Title of the contract: Provision of Type rating revalidation training/check in Multipilot Operations for Beechcraft Super King Air 350 Model B300 in the year 2022 in accordance with art. FCL.740.A of the Commission Regulation 1178/2011 as specified herein (hereinafter only "Recurrent training").

Subject of performance of this public contract is execution of the Recurrent training for 4 pilots of the Contracting authority:

- 2 pilots expected in August 2022 and

- 2 pilots expected in September 2022

ended by a final examination under EASA rules authorizing all pilots to fly multipilot operations with Beechcraft Super King Air 350 Model B300 from the left and right seat (either seat).

The Recurrent training will be conducted in an FFS Level D, approved by EASA (EASA Simulator Approval), for type of variant of aircraft: Beechcraft Super King Air 350 Model B300, Heavy Weight Airplane, with Engine fit: Pratt & Whitney PT6A-60A and equipped with Rockwell Collins Pro Line Fusion avionics.

The Recurrent training will be conducted in accordance with the approved syllabus, according to EASA Part - FCL, containing especially the following elements: ground school, systems integration, training, briefing / debriefing, FFS (Pilot Flying), FFS (Pilot Monitoring).

Special requirements: training, proficiency and OPC checks for the left and right seat (with regard to the specifics and scope of operating authorization) with IR/PBN Endorsement and LVTO RVR 150m.

3. Period for submitting tenders

The tenderer shall deliver its offer by **3rd of June 2022 to 09:00 a.m.** central European time at the latest. The offer is considered to be submitted in time if it is received by the Contracting authority according to art. 4 below within the time period specified in art 3.

4. Place for submitting tenders

The tenderer shall deliver its tender either in person to the Contracting authority filing office at IATCC Praha, Navigační 787, Jeneč – room number 1.201 (on working days during office hours 8:00 – 14:00) or by post to the following address: Air Navigation Services of the Czech Republic, Navigační 787, 252 61 Jeneč, Czech Republic for the attention of Mr. Stanislav Vohanka or by e-mail to e-mail address: vohanka@ans.cz.

5. Formal requirements for the tender

The tender shall contain all parts and documents as required by this invitation. The tender shall be written either in Czech or in English language. In case of written submissions the offer shall be submitted in a sealed envelope marked "VZMR - Provision of Recurrent Training in Multipilot Operations for Beechcraft Super King Air 350 Model B300 in the year 2022 – NEOTVIRAT / DO NOT OPEN".

All leaves of the tender shall be suitably stapled together so that none of them can be separated. The tender shall be nicely printed and comfortably readable. No part of the tender can contain any corrections that could make its content ambiguous or confusing.

The tender has to contain the following information, the structure shown is recommended:

- a) Cover page signed by an authorized representative of the tenderer with the tenderer's identification, i.e. company name, address, ID, tax ID, phone No., fax No., e-mail address, contact person authorized to act on behalf of the tenderer, bank account details, offer price inclusive VAT and offer price exclusive VAT.
- b) Documents proving the tenderer's qualification required by art. 7 hereof.
- c) Solemn declaration that the tenderer agrees with the public procurement conditions.
- d) Offer price calculation according to art. 6 hereof.
- e) Detailed Recurrent Training Syllabus (Training Plan per day and volume) with time quotation and ground and simulator training objectives.
- f) Completed draft of the Contract signed by the authorised person on behalf of the Tenderer.

6. Method of compiling the offer price

The offer price is for the Recurrent training as specified in this Invitation.

The tenderer is required to fill in the offer price for the Recurrent training = number of hours and price of each item and Offer price as a sum of prices of all items for all pilots trained. The tenderer is obliged to fill in all the blue boxes:

Item		Number of hours	Price of the item in USD (VAT excluded)
Recurrent Training for 1 pilot	Theory		
	Simulator		
Recurrent Training for 1 pilot total price			
Total offer price in USD for all 4 pilots (VAT excluded)			

Offer price shall be stated in the Offer as the highest permissible (maximum) amount for the provision of the Recurrent training, in USD, excluding VAT and including all other taxes charges and expenses related to the performance of the contract.

7. Tenderer's qualification

Qualification requirements are met by a Tenderer who has a document certifying professional qualifications of the supplier and persons responsible for providing the services.

The tenderer shall submit a solemn declaration signed by a person authorized to act on behalf of the tenderer from which it will be obvious, that

- the tenderer has in the team at least one person with professional qualifications for training and examination required by this invitation together with a certificate proving the same and
- the tenderer is authorized under EASA rules to provide the training required hereby together with a certificate proving the same.

8. Contract conditions

If a part of the public contract is to be performed as a subcontract (through a third party), the contracting authority requests that the specific part of the public contract that is to be carried out by a third party is specified in the tender, as well as who this party will be. A change of subcontractor during the performance of the public contract shall only be possible with prior written approval from the contracting authority.

The provider shall be responsible and liable for any damage caused to the property or health incurred by the Contracting authority, its staff or third parties resulting from the Tenderer's activity or in connection herewith, and the Tenderer declares hereby that it has taken the insurance policy covering the above mentioned claims.

9. Method of evaluation of Offers

The evaluation of offers will be done according to the criterion of the lowest tender price.

Evaluation criteria:

Offer price – 100%

Offer price is price in USD excl. VAT specified in Chapter 6 hereof.

As the best offer qualified for acceptance shall be deemed the offer with the lowest tender price. The offers shall be scaled from the offer with the lowest offer price to the offer with the highest offer price, and the final order of the offers shall be determined.

10. Contracting authority's rights

If there is a change to the details given in the offer before the conclusion of the contract with the chosen Tenderer, the Tenderer shall immediately notify the Contracting authority of this change in writing.

The Tender shall be unequivocal and must not contain any variants or options.

Any questions about the tender conditions must be delivered to the Contracting authority not later than 3 working days before the deadline for submission of tenders.

The Contracting authority reserves the right to verify the information contained in the Tenderer's offer with third parties.

The Contracting authority reserves the right to cancel this small-scale public contract at any time before signing the contract without giving any reason.

All costs associated with composition and presentation of the tender shall be born by the Tenderer.

The Tenders shall be kept and archived the Contracting authority, they will not be returned to the Tenderers.

The Contracting authority may reject all tenders submitted. The Contracting authority will announce the selected Tender by 30th of June 2022 at the latest.

In Jeneč, on 23rd of May 2022.

Stanislav Vohanka
Crew Training Manager

